

Monday 8th January 2024

Dear Parent/Carer,

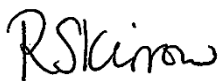
Re: Sunshines Class

Following a long-term absence, Mrs Smith has returned to school and will resume teaching Sunshines class. I would like to thank Mrs Law who has worked tirelessly with the children last term and I know she will be missed.

Mrs Smith will work alongside Mrs Law for the next couple of weeks to ensure a smooth transition. This will enable the children to get to know Mrs Smith and vice versa. Mrs Law has met with Mrs Smith to discuss key transition information about the progress and individual needs of the children.

If you have any concerns, please do not hesitate to come and see me.

Yours faithfully,



Mrs R Skirrow
Principal