

Tuesday 21st November 2023

Dear Parent/Carer,


Re: 4NR

I am writing to update you on the current staffing situation within your child's class. Due to illness, Mrs Roberts will continue to be absent from the Academy and unfortunately, at this moment in time, we are unable to confirm a return date. Mr Nicholson and Mrs Poole have provided consistency to the class for the past few weeks however, this has just been a temporary solution.

I am pleased to inform you that Mrs Akhtar will now be teaching the class on a Monday and Tuesday, alongside Mrs Poole who will continue to teach this class Wednesday to Friday. Mrs Akhtar has worked with us for the majority of last year and is aware of all our routines and structures, and we are really pleased that she can re-join our team. We are hoping to keep this arrangement in place until Mrs Roberts' return.

If you have any concerns, please do not hesitate to come and see me.

Yours faithfully,



Mrs R Skirrow
Principal