

Web: www.ledgerlane.outwood.com Chief Executive Principal, Primary: Mr Lee Wilson Principal: Mrs Rachael Skirrow

27th September 2022

Dear Parents/Carers,

As technology now becomes an integral part of school life, we have individual class Twitter pages, alongside our school Twitter account. The benefits of Twitter for you are that you will have instant access to pictures, videos and digital content that the children have created that day and get a real-time window into your child's exciting learning.

We are aware that your child's digital safety is very important, therefore - with regards to safeguarding - we have put in place the following strict measures:

• Class accounts will be an exclusive locked Twitter account for verified parents/carers only and will be strictly monitored by the class teacher and senior management. For this reason, each class will have a new Twitter account every new academic year.

• Only children whose parents/carers have consented for images and videos to be tweeted will be used in daily tweets.

To create a Twitter account, you simply Google 'twitter.com' and sign up for free by adding your email address, username and password of choice. When you have created your account, type the class Twitter handle in the 'Search Twitter' box. For example: OPALL_6SB. You will need to click 'Go to' rather than search. Then click the 'follow' icon. This will send a request for your child's teacher to accept when you have returned your signed form.

	Class name	Twitter username		Class name	Twitter username
YN	Nursery	@OPALL_NURSERY	Y4	Y4PW	@OPALL_4PW
YR	Sunshines	@OPALLSUNSHINES	Y4	Y4NR	@OPALL_4NR
YR	Rainbows	@OPALL_Rainbows_	Y5	Y5BN	@OPALL_5BN
Y1	Y1EB	@OPALL_1EB	Y5	Y5LS	@OPALL_5LS
Y1	Y1SC	@OPALL_1SC	Y6	Y6MB	@OPALL_6MB
Y2	Y2RW	@OPALL_2RW	Y6	Y6SB	@OPALL_6SB
Y2	Y2SB	@OPALL_2SB	Whole School		@OPA_LL
Y3	Y3WP	@OPALL_3WP			
Y3	Y3EH	@OPALL_3EH			

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Registered office address: Potovens Lane, Outwood, Wakefield, West Yorkshire WF1 2PF. VAT number: 158 2720 04. Outwood Grange Academies Trust is an exempt charity.

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Once you have created your account, please write your username **inside the front cover of your child's planner** (e.g. @example1) so the class teacher can verify your Twitter identity. Once the class teacher has seen your username, and has verified that you have parental responsibility for a child in that class, you will then have access to the tweets, images and videos that the teacher posts.

You can also follow the school account @OPA_LL. We would like the school account to be a tool to showcase how great our academy is and keep you up to date with what takes place in the academy.

If your child is new to school, please ask the office for a consent form to complete so that we have permission for photographs and videos of your child to be on Twitter. If you have previously completed a consent form, this follows your child through school until they leave Year 6. Please speak with the staff at reception if you would like to make any changes.

Thank you for your continued support.